

MINUTES JOINT MEETING OF THE WOODRIDGE LAKE SEWER DISTRICT  
SEWER AUTHORITY & THE BOARD OF DIRECTORS WOODRIDGE LAKE  
SEWER DISTRICT, MONDAY MARCH 19, 2012, 6:00 P.M. CONFERENCE  
ROOM WOODRIDGE LAKE CLUB HOUSE

CALL TO ORDER: Raymond Turri, Chairman and President of both Boards respectively called the meeting to order at 6:05 P. M.

ATTENDANCE: Present Raymond Turri, Joan Lang, and Jim Mersfelder by conference phone. Excused absence Bob Goldfeld, absent Jim Hiltz. Also present Richard Reis, Chairman of the WLSO Finance Committee.

APPROVAL OF MINUTES: The minutes of the February 20, 2012 meeting were presented for approval. **A MOTION WAS MADE BY** Ray Turri seconded by Jim Mersfelder to approve said minutes as written. No discussion, **SO VOTED**.

MONTHLY REPORT FROM PLANT MANAGER: Charles Ekstrom reported on the following: **Personnel**- Jason Patrick has received his Class II Certificate from the DEEP. Mark Theriault, ½ day personal leave. Michael Migaldi has completed his 90 day probation period. An Employee evaluation was completed and e-mailed to the Board for review. Charlie Ekstrom recommended that Mike Migaldi be made a permanent Employee. The electrical, welding and carpentry skills that Mike brings to the work force are being utilized **A MOTION WAS MADE BY** Jim Mersfelder seconded by Ray Turri that Mike Migaldi be taken off the probationary period and be made a full time employee of the Woodridge Lake Sewer District. No discussion, **SO VOTED**.

PROJECTS: **Ridge & Furrow beds**- As of this date, notification was received from Paul Deombrowski of Woodward & Curran that the date of Monday, March 26<sup>th</sup> has been set for the start of the testing schedule and to prepare bed A-11 for the testing. Monitoring of the well levels has started on the beds that have been prepared for testing. The Board would be kept informed of any change in start of testing schedule.

**Manhole Inspection & Repairs**- In conduction manhole inspection, a leak was found and repairs made on manhole 2-2 off Milton Rd. Said repair reduced the flow by approximately 1 to 2 gallons per minute. Patch work was also done on three other manholes. A Beach street resident notified the Plant that manhole P-6 that the entire top frame had been knocked of the manhole and moved nearly 20 feet. How it happened is a mystery, the frame has been re-attached and the manhole sealed.

**Plant Cleanup**- A burning permit had been acquired and the burning of scrap wood and stumps that had been dumped near the Cell Tower has been done. In the near future, a roll-off container will be brought for removal of other junk in the area that cannot be burned.

Welding Projects- The welding talents of Mike Migaldi have been used to fabricate a set of metal steps for the grit house as well as a trailer hitch arrangement for the ATV so that it can be used to pull small equipment such as pump, air compressor and small generator where needed.

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**Somat sludge feed pump-** On March 5<sup>th</sup>, the pump drive on the Somat pump failed and repairs required rebuilding. The work to replace the bearings, seals and belt was able to be done in house and the unit was back in service on March 6<sup>th</sup>.

**Equipment purchase-** The purchase of a pallet fork lift for the John Deere tractor was made. The cost of the equipment was \$1,135.00 but the District was given a \$300.00 exchange for the sundowner grading box that the district could not use, reducing the cost to \$835.00.

**Chubb Insurance Inspection-**A recent report on the January 17<sup>th</sup> inspection done of the Plant & Facilities done by Chubb showed that with no problems being found the District passed with flying colors. A copy of said report would be placed on file with the minutes of this meeting. Plant Superintendent Charlie Ekstrom was commended for his presentation.

**Plant & Pump Station flows-** Total flow for ~~February~~ February 2012 was 2.48 MG, with an average daily flow of 85,500 gpd and a max daily flow of 107,000 gal. The total melted precipitation was 2.21. The average daily flow to date for March is 90,000 gpd, the max daily flow 112,000 gpd, with 0.79" of precipitation.

Charlie Ekstrom informed the Board that he would be taking time off from work and would be away from Saturday March 31 through March 4<sup>th</sup> and would be ~~returning~~ returning to work on Thursday, April 5<sup>th</sup>.

**Tertiary System:** Discussed was the fact that the District has spent over \$100,000.00 on the upgrade to the Tertiary System done by Weston & Sampson, the fact that the system is still not working and any attempts to contact Weston & Sampson which were made by Charlie Ekstrom and Ray Turri have been ignored. It was agreed that a review of the contract with Weston & Sampson be done and if no communication has been received from W & S that consideration be given by the Board to turn the matter over to Consumer Protection for resolution. After review of the contract material, if it was found necessary, advice of Legal Council would be sought.

Noted was the need to acquire from Paul Dombrowski the report on the 30 houses at Woodridge Lake that have suspect infiltration problems that require further review.

**Rights of Way Clearing:** Discussed was the project of clearing the Rights of Way and the expending of dollars during the current fiscal year. It is estimated that the Survey work will cost between \$7,000.00 - \$8,000.00 and it was agreed to get the survey work done now with the clearing to be done under the 2012/2013 Budget. **A MOTION WAS MADE BY** Jim Mersfelder seconded by Ray Turri to give authorization to Plant Superintendent Charles Ekstrom to get bids for the survey work and permission to ~~proceed~~ proceed with the balance of the survey work needing to be done for the remainder of the Rights of way clearing. There was no further discussion, **SO VOTED.**

There were no other items reported or discussed under the Plant Superintendents report and Charles Ekstrom left the meeting at 6:20 P. M.

**FINANCIAL REPORTS:** Update on Delinquent Taxes-The Amount is going down. Total delinquents prior month was \$49,624.29 for March report, \$47,877.58. There are seventeen significant delinquent tax payers. The number of those being Marshaled remains at (7) seven. ~~Collection of those taxes were~~ Collection of those taxes was turned over to a new Marshal for another 90 days and as a result of aggressive work by the Marshal there has been some success in the collection. In the event that the Marshal does not have any success on some of them, the Board will need to give consideration to what the next step will be regarding the collection of the significant delinquent taxes. ~~Notice of Liens were~~ Notices of Liens were being sent out and it is expected that the April report should show a significant deduction in the total amount to be collected in back taxes. To show the progress being made in the collection of back taxes, comparison to prior year collection will be included in the monthly report.

Operating Budget- There were no significant changes noted in the forecast and we are expecting an under budget variance of over \$150,000. The Capital Budget will be over budget due to the following projects: DEEP requirements of bed preparation and additional tests in evaluating the Groundwater Disposal system, testing, and the DEEP scope change of the I & I testing. These two items account for over \$120,000. We are still projecting to be under plan for the year end.

The Planning Committee reported on the progress of the Scope of Work projects and reported that the Groundwater Disposal System test would begin within the next two weeks as will the night time infiltration testing

-There was no other business to come before the meeting. A MOTION TO ADJOURN WAS MADE BY Ray Turri, seconded by Joan Lang. The meeting adjourned at 7:25. P.M.

Respectfully submitted,

WOODRIDGE LAKE SEWER DISTRICT SEWER AUTHORITY  
WOODRIDGE LAKE SEWER DISTRICT

Joan M. Lang, Secretary and Clerk respectively